

IMERGE InSights Newsletter



IMERGE Consulting, Inc.'s education focus is on conducting live classroom workshops for AIIM's ERM Certificate programs; live preparation workshops for the ICP Certification and the CDIA+ designation; and e-Discovery training. We also provide downloadable eBooks on specific electronic records management topics. We focus on records management, enterprise content management, business process optimization, document and data capture, collaboration and compliance advisory services. We can help you improve ROI, clearly define requirement and business case, evaluate software and deploy systems faster. We do not sell software or systems.

IMERGE Training Programs: Helping You To Enhance Your Career!

Hundreds of people from dozens of organizations have taken IMERGE-taught workshops across the US and Canada.

Register for any of these outstanding programs to enhance your career today! And remember: if these dates/places don't work for you, we'll be happy to come to your chosen venue on the dates you select, for a private workshop geared specifically to your needs. Call 815-398-0492 for details.

AIIM ERM Certificate Live Workshops

In conjunction with AIIM, IMERGE Consulting offers live-classroom workshops for certificate programs in Electronic Records Management (ERM).

AIIM ERM Practitioner (erm^P) Certificate (2 days): This workshop covers RM concepts, lifecycle of a record, classification schemes, controls and security, retention and disposal, and metadata. After successful test completion, participants receive the ERM Practitioner (erm^P) certificate.

[CLICK HERE TO LEARN MORE OR TO REGISTER](#)

US Workshops

Date	Location
Oct 15-16, 2007	Chicago, IL
Oct 29-30, 2007	Denver, CO
Nov 5-6, 2007	Honolulu, HI
Nov 12-13, 2007	Madison, WI
Dec 3-4, 2007	San Francisco, CA
Dec 11-12, 2007	Dallas, TX

Canada Workshops

Date	Location
Oct 22-21, 2007	Toronto, ON
Nov 5-6, 2007	Ottawa, ON
Nov 12-13, 2007	Edmonton, AB (1 Seat Left)

AIIM ERM Master (erm^M) Certificate (4 days): This program includes the above certificate workshops and adds real-world experience through the use of case study experiences. After completion of the Master Certificate Program, exam and case study approval, participants will receive the ERM Master certificate.

[CLICK HERE TO LEARN MORE OR TO REGISTER](#)

US Workshops

Date	Location
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Canada Workshops

Date	Location
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Oct 15-18, 2007	Chicago, IL	Oct 22-25, 2007	Toronto, ON
Oct 29-Nov 1, 2007	Denver, CO	Nov 12-15, 2007	Edmonton, AB (1 seat Left)
Nov 5-8, 2007	Honolulu, HI		
Dec 3-6, 2007	San Francisco, CA		
Dec 11-14, 2007	Dallas, TX		

e-Discovery Live Workshop (1 day)

IMERGE Associated Consultant Amy Girst, J.D., recently held an eDiscovery workshop in Chicago. The workshop, a resounding success, was captured with PowerPoint slides synched to audio. Coming soon to [our website](#): a free preview Webcast of this popular pay-per-view presentation in which Amy covers the Federal Rules of Civil Procedure, what they mean to you and your organization, and how to avoid the significant penalties that result from noncompliance.

[CLICK HERE TO LEARN MORE](#)

IMERGE will add more live eDiscovery workshops soon to our schedule. Until then, you can arrange a private workshop on the date and at the venue choose. Contact training@imergeconsult.com or 815-398-0492 for details.

Sincerely,

IMERGE Consulting
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